

RESEARCH PRIMARY SCHOOL

SCHOOL COUNCIL MEETING

Minutes
5 June 2017
7.00pm



A Review of School Operations and Functions

7.0 FINANCES

Aims

1. *Manage a balanced budget*
2. *Pursue Opportunities for Additional Income*
3. *Involve broader School Council in budget decisions*

7.1 **Current Balances @ 31 May 2017**

ANZ Official Account

Balance as per Bank Statement		\$21,670
Less unpresented Cheques/Direct Deposits on Cases21	\$ 0	
Plus outstanding credit	\$ 0	
Accounting Systems Balance		\$21,670

Current outstanding amount owing to RPS \$ 31,550
(Includes: outstanding debts, T2 Term planners, Camp 34)

Official Account Receipts and Payments April 2017

Receipts \$15,312 Payments \$18,214

Westpac Bank High Yield Account

Interest Rate: 4.7% \$60,335

ANZ Building Fund Account

Interest Rate: 0% (under \$1,999) \$ 316

Bendigo Bank Cash Management Account

Interest Rate: 0.05%pa \$ 845

Targeted School Funds

Bequest (Ivy Reynolds) \$ 24,369

Holding Funds

Tournament of Minds \$ 1,260
PSD Funding \$ 32,069

7.2 **Payments from Official Account May 2017 (\$1,500+ amounts)**

Aus Lawn (Turf in breezeway deposit)	\$ 1,700
Hine Hire (Stage for Fete)	\$ 2,400
Keys Cleaning (School cleaning Apr/May)	\$ 3,558
Eltham North Primary School (EDPSSA Sem 1)	\$ 2,310

7.3 **Transfer of Funds May 2017**

3 May HY to Official (Invoices/fete/payroll) \$ 20,000

7.4 **Confirmation of Current Investments**

Moved: Carolyn Sternberg Seconded Michelle Walker-Fox

8.0 CURRICULUM

8.1 Education Committee

Aims

1. *Understanding and informing Education Sub Committee of current and proposed initiatives and practices through the school*
2. *Parent component have opportunity to give feedback and question current practices*

8.1.1 No meeting held

However, Education week open day went very well.

A great afternoon with new families and old visiting. Thank you to our wonderful parents group for some fantastic refreshment. Some wonderful music from our keyboard players and singing by our choir. The children handled the pressure of the visitors very well.

The Parents Information Evening was quiet with a couple of new families visiting

9.0 ENVIRONMENT

Aims

1. *Obtain a good attendance for working bees*
2. *Continue work from School Grounds Master Plan*
3. *Co-ordinate building works*

9.1 Buildings and Grounds

9.1.1 Noting to report.

Geoff getting quotes for repair / replace shade sails.

Carolyn sorted one quote for replacement \$5,000 Mesh / \$15,000 Waterproof

To be added to agenda at next School Council meeting - 31 July

10.0 OTHER REPORTS

10.1 Parent's Group

Aim

To provide Social and Fundraising activities for the school, which involves as many of the school community as possible while making lots of money.

Monday morning coffee in the BER - Thank you to Michelle and Claire. Attendance varies but seems to be enjoyed by those who stay. The upper school parents need encouraging to pop their heads in. Information to be run in the newsletter.

Mother's Day stall - just over \$1,000

BBQ Special Lunch - just over \$800

Parents Group Meetings - will try a new approach, offering afternoon tea and refreshments in the staffroom on Friday 16 June at 2pm to be followed by an informal meeting. Trying to promote 'come along' and a 'a part of', no pressure to run events etc. New prep mums having difficult to attend on Monday's due to PMP.

Crazy hair & PJ Day - 30 June, gold coin donation

Amanda Steidle talking Safety Laces with Michelle for T3

Colour Run under discussion - Leah D investigating.

10.2 OSHClub-RPS Outside School Hours Care Program

Term 1 facilities invoice paid

Numbers seem to be up in the morning so we may be due a payment.

10.3 Marketing

Aims

- 1. Raise School profile through website / community boards / local papers*
- 2. Monitor current issues in School Community*

Nothing to report.

10.4 School Fete 2017

Debrief - early T3, once Geoff is back.

Mini amusements went well and raised \$291

Silent auction for Devonshire tea tablecloths raised \$193

Decision to be made regarding Marc McBride's illustration.

Net profit - just over \$24,000

10.5 Reports

Motion: 'That committee reports be accepted'.

Moved: Karen Roberts Seconded: Andrea Sutterby

11.0 General Business

Rebecca Haig went through Principal Selection process and timeline.

Confidentiality is a 'must'.

School Council Member was nominated and voted on to the panel.

Community selection criteria was written and agreed.

12.0 SCHOOL COUNCIL COMMITTEES

	Executive	Finance	Education	Marketing/ Corporate	Buildings & Grounds	OSHC	Community Member Parents Grp
Carolyn Sternberg	x	x					
Liz Shewan	x	x					
Michelle Walker-Fox			x				
Karen Roberts			x				
Adam Humphreys			x	x			
Claire Welburn			x				
Jacqui Kratofil			x				
Vacant - Parent							
Julie Minarelli			x				
Jocelyn Watts			x				
Avril Baker			x				
Andrea Sutterby			x				
Geoff Whyte - EO	x	x			x		

13.0 COMMITTEE MEETINGS

13.1	EDUCATION	Time: 6.15pm	Date: 31 July
13.2	BUILDINGS AND GROUNDS	Time: TBC	Date: TBC
13.3	PARENT'S GROUP	Time: 2pm	Date: 16 June
13.4	EXECUTIVE	Time: 6.30pm	Date: 31 July
13.5	FINANCE/MARKETING / CORPORATE	Time: 7.00pm	Date: 31 July
13.5	OSHC	Time: 2pm	Date: TBC
13.6	FETE Debrief	Time: TBC	Date: TBC T3

13.0 NEXT SCHOOL COUNCIL MEETING

Monday 31 July

14.0 MEETING CLOSED 8.30pm

15.0 MINUTES Jackie Smith